

**MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST
HELD ON TUESDAY 3 SEPTEMBER 2019 IN THE COUNCIL CHAMBER OF
BECCLES TOWN HALL**

Present

Councillors: A Downes (Chair), A Lever (Deputy Chair), G Birrell, Mrs S A Bubb, G Catchpole, J Harris, T Rainbird, J Robinson, R Stubbings, C Topping, J Walmsley, C Wheeler, B Woodruff

Secretary: Mrs C Boyne, Town Clerk

Members of the Public: 0

1. Apologies

There were apologies for absence from Councillors Brooks (due to illness) and Home

2. To receive declarations of pecunlary and non-pecunlary Interests in Items on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 6 August 2019

RESOLVED To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 6 August 2019

4. Matters arising from the minutes

There were none.

5. To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 21 August 2019 and consider the following recommendation:-

(1) *To install a CCTV system at Beccles Yacht Station and to finance this from surplus income or reserves*

There was a question as to whether there would be a camera when entering the yacht basin. It was clarified that the camera on the harbour master's wall would have a view of boats entering and leaving the basin.

RESOLVED To install a CCTV system at Beccles Yacht Station and to finance this from surplus income or reserves

6. To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 12 August 2019 and consider the following recommendation:-

Signed..........Chairman 1 October 2019

- (I) That three brick barbecue stands (two on the Harbour Master's side of the river and one on the opposite side) are initially installed at Beccles Quay, to stand on draining brick weave**

Councillor Topping, chair of the Assets & Environment Committee, reported that the idea for brick barbecue stands had originated from the Harbour Master.

The Waveney River Centre offered similar facilities. The stands would be a 'u' shape and made from brick. She had spoken to a fire officer who thought they were a good idea, and he had suggested that a bucket of sand is situated next to each stand. The use of the stands would stop the public putting the disposable barbecues on the grass and scorching it.

There was an argument against installing barbecue stands at the quay as it was an area for relaxation and fresh air and clouds of smoke and fat smells would affect the ambiance. Smoke would waft into the backs of boats and into the children's play area or the Café. The barbecue stands could also encourage parties to be held at the quay, leading to anti-social behaviour. Two of the stands were being proposed for the harbour master's side of the quay which was the smallest side. Oulton Broad Parish Council did not allow Barbecues at Oulton Broad Yacht Station. The council had declared a climate emergency so the trust should not be encouraging the use of barbecues in open spaces.

It was pointed out that the public already had barbecues at the quay and that clouds of smoke had not been reported as a problem. If barbecues themselves were the problem then perhaps the trust should consider banning them from the area completely. It was also pointed out that the trust would need to check regarding liability issues, as by providing the facility, the trust may be liable if there was an accident. The trust also needed to consider who would clean the stands.

It was clarified that the stands would be for disposable barbecues, not for cooking directly on.

Councillor Catchpole proposed that the trust does not install three brick barbecue stands at Beccles Quay. This was seconded by Councillor Walmsley, a vote was taken but the vote was lost.

RESOLVED That three brick barbecue stands (two on the Harbour Master's side of the river and one on the opposite side) are initially installed at Beccles Quay, to stand on draining brick weave

Councillor Topping suggested that one stand is installed initially to ascertain how successful it was before installing more.

It was clarified that barbecues would still be allowed on other areas of the Quay, but that the harbour master would encourage people to use the stands.

Signed..........Chairman 1 October 2019

The trust was urged to check the legal position regarding liability and to check its insurance.

7. To receive the Responsible Financial Officer's Report and agree the payment schedule

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment Schedule

8. Any Other Business

Councillor Stubbings, chair of the Finance & General Purposes Committee, reported that the trust was in receipt of two complaints to the Information Commissioners Office, one of which was not received in time to be included on the agenda, with the deadline for a response being before the next trust meeting. Rather than the trust having to meet again later in the month, he was proposing that the Finance & General Purposes Committee is given delegated authority to respond accordingly. This was seconded by Councillor Walmsley, a vote was taken and it was therefore

RESOLVED That the Finance & General Purposes Committee is given delegated responsibility to respond to the two complaints submitted to the Information Commissioners Office

CONFIDENTIAL ITEMS FOLLOW



Signed..........Chairman 1 October 2019

BECCELES FENLAND CHARITY TRUST

RECEIPTS AND PAYMENTS SUMMARY - 24 August 2019 to 1 October 2019

Payee	Account	Chq No.	Total (excl VAT)
Retrospective			
Beccles Fenland Charity Trust Monthly Salaries	Current	bacs	£ 5,355.21
Anglia Farmers - Pump Electricity	Current	dd	£ 326.99
- Mobile Phone Credit	Current	dd	£ 6.00
- Telephone Charges - Beccles Yacht Station	Current	dd	£ 51.90
- Ink for Printer	Current	dd	£ 6.66
- Morrisons Pump Electricity	Current	dd	£ 8.85
WAVE Allotments Water - South Road	Current	bacs	£ 300.83
Nick Harrison - Avenue Maintenance	Current	bacs	£ 202.29
- Cutting of Common Entrance	Current	bacs	£ 162.50
- Ragwort Cutting	Current	bacs	£ 720.00
- Cutting of path at rear of allotments	Current	bacs	£ 60.00
- Cutting of Hutchinson Field Entrance	Current	bacs	£ 35.00
Rolec Services Ltd Electricity Pillars	Current	100279	£ 2,990.12
P & J Wales Shower Tokens - Beccles Yacht Station	Current	bacs	£ 37.50
Sentinel Leisure Trust Till Floats left at Beccles Yacht Station	Current	bacs	£ 75.00
Beccles Fenland Charity Trust Petty Cash	Current	100285	£ 50.00
Broadland Security Alarms Deposit for CCTV at Beccles Yacht Station	Current	100286	£ 697.63
Current			
Gazprom Gas - Yacht Station	Current	100287	£ 13.01
EDF Energy Electricity - Harbour Master's Office - August	Current	100288	£ 33.16
Force Fresh Cleaning Supplies - Yacht Station	Current	100289	£ 71.46
Steve Moody Kill switch and Lanyard - Harbour Master Boat	Current	100290	£ 116.00
Hydro X Legionella Testing - September	Current	100291	£ 106.67
The Landscape Partnership Water Vole Survey	Current	100292	£ 691.00
Great Yarmouth Heating Works to locate leak at Beccles Quay	Current	100293	£ 692.80
Sprake & Kingsley Rugby Club Lease	Current	100294	£ 765.00
Waveney Fencing Helght Barrier - Beccles Common	Current	100295	£ 1,080.00
East Anglian Computer Suppl Stationery	Current	100296	£ 4.99
Waveney Surfacing Repairs to Bowls Club Car Park	Current	100297	£ 1,612.50

ABed

		Total Expenditure	£	14,655.58
Receipts				
Tenants	Property Rents		£	-
Tenants	Land Rents		£	25.00
Tenants	Marshes		£	-
Beccles Fenland Charity Trust	Change Float		£	25.00
Members of Public	Allotment Rents		£	14.50
Members of Public	Beccles Quay moorings		£	11,292.85
East Suffolk Council	Business Rates Refund		£	4,180.34
		Total Income	£	15,537.69
Bank balance at 1 October 2019				
Barclays current account			£	219,124.94
Signed: 				
Chair of meeting		Responsible Financial Officer		
24/09/2019				