



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Finance and General Purposes Committee** to be held on **Wednesday 20 March 2019 at 10:15am** in the Council Chamber of Beccles Town Hall

Committee Members: Councillors R Stubbings (Chair), N Brooks (Deputy Chair), G Birrell, E Brambley-Crawshaw (Mayor), G Elliott, J Harris, R Kathuria, A Lever, J Walmsley

Mrs Claire Boyne
Town Clerk
13 March 2019

AGENDA

1. To receive and approve apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the agenda (*requests for dispensations to be submitted to the clerk in advance*)
3. To accept for accuracy and adoption the minutes of the Finance and General Purposes Committee meeting held on Wednesday 13 February 2019 (*draft attached*)
4. To review the current S106 and Community Infrastructure Levy schedules (*schedules attached*)
5. To carry out a review of the following documents and policies (*attached*):-
 - (a) Publication Scheme and Information available under the Scheme
 - (b) Complaints Procedure
 - (c) Grievance Procedure
 - (d) Disciplinary Procedure
 - (e) Anti-harassment and Bullying Policy
 - (f) Whistleblowing Policy
 - (g) Councillor and Staff Training Policy
 - (h) Health and Safety Policy
 - (i) Safeguarding Policy
 - (j) Vexatious Correspondence Policy
 - (k) Lone Working Policy
6. To review the council's Investment Strategy (*attached*)
7. To receive an update on council leases (*schedule attached*)
8. To confirm the date of the next meeting as **Wednesday 17 April 2019 at 10:00am** provided there is enough substantive business requiring attention



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk