



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned, as a Beccles Town Councillor, to a meeting of the Town Council to be held on **Tuesday 4 September 2018** in the **Council Chamber of Beccles Town Hall at 7.00pm**. *Members of the public may also attend this meeting and make representations on agenda items, provided representations are made to the town clerk not less than 24 hours before the meeting.*

Claire Boyne
Town Clerk
29 August 2018

AGENDA

- 1. To receive and consider acceptance of apologies for absence**
- 2. Declarations of Interest or any requests for the granting of dispensations In relation to any Disclosable Pecuniary Interests In Items on the Agenda (requests for dispensations to be submitted to the clerk in advance)**
- 3. Minutes of the Town Council meeting held on Tuesday 7 August 2018 (draft attached)**
PROPOSAL
To accept for accuracy and adoption the minutes of the above meeting
- 4. Representations from members of the public In respect of items on the agenda**
- 5. To adjourn the meeting and receive reports from the following, and to allow comments from members of the public:-**
 - Suffolk Police
 - Suffolk County Council
 - Waveney District Council
 - Any other reports
 - Members of the public
- 6. To reconvene the meeting and receive reports from the following:-**
 - Council's Representatives on Outside Bodies
 - Working Party Reports



Mrs Claire Boyne~Town Clerk
Mr Charlie Middleton~Deputy Town Clerk/Facilities Manager

7. Co-Option of a councillor for the Rigbourne Ward (written submissions attached)

PROPOSAL

- (i) *To invite candidates to speak regarding their applications for the Rigbourne Ward vacancy*
- (ii) *Admission to meetings - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following matters*
- (iii) *To discuss the applications for the Rigbourne Ward vacancy*
- (iv) *Admission to meetings – it is proposed to readmit members of the public and press*
- (v) *To vote and agree the new councillor for Rigbourne Ward*

8. Draft minutes of the Planning Committee meeting held on Wednesday 8 August 2018 (draft minutes attached)

PROPOSAL

To receive the draft minutes of the above meeting

9. Draft minutes of the Personnel Committee meeting held on Tuesday 28 August 2018 (draft minutes attached)

PROPOSAL

To receive the draft minutes of the above meeting

10. Draft minutes of the Assets & Environment Committee meeting held on Monday 13 August 2018 (draft minutes attached)

PROPOSAL

To receive the draft minutes of the above meeting

11. Draft minutes of the Finance and General Purposes Committee meeting held on Wednesday 29 August 2018 and consider the following recommendations:- (draft minutes attached and background papers attached)

PROPOSAL

To receive the draft minutes of the above meeting and consider the following recommendations:-

- (i) *That the council does not register for VAT or opt to tax on any of its assets at this time*
- (ii) *To hold one town council meeting per month on the first Tuesday of the month, and to arrange emergency meetings as and when required*
- (iii) *To adopt the draft Privacy Policy*
- (iv) *To accept the quotation from Waveney Fencing in respect of the fencing off of the Blyburgate Hall Cottage Garden, subject to receiving confirmation that posts with a 25 year guarantee would be used, and that this work would be funded from reserves*
- (v) *To accept the quotation from JEM Electrical Contractors Ltd for the replacement of lighting at Blyburgate Hall, but for this work to be delayed until 2019/20 when the cost can be incorporated into the budget*
- (vi) *To adopt the draft Press and Media Policy*
- (vii) *To engage the services of a Letting Agent to manage the letting of Blyburgate Hall Cottage and to select Your Property Solutions to provide this service*

- 12. Request from Parravani's Ice Cream to trade for two extra Saturdays in September from Sheepgate**
PROPOSAL
To consider the request from Parravani's Ice Cream to trade for two extra Saturdays in September and agree a response
- 13. Summary of Receipts and Payments to date (summary and report attached)**
PROPOSAL
To approve the Summary of Receipts and Payments to date
- 14. Schedule of Payments for September 2018 (schedule attached)**
PROPOSAL
To approve the Schedule of Payments for September 2018
- 15. Mayor's Communications**
- 16. To confirm the date of the next Town Council meeting as Tuesday 18 September 2018, provided there is substantive business requiring attention**