



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Assets and Environment Committee** to be held on **Monday 9 July 2018 at 11.00am** in the Council Chamber of Town Hall


Claire Boyne
Town Clerk
2 July 2018

Committee members: Mrs C Topping (Chair), G Catchpole (Deputy Chair), E Brambley-Crawshaw, Mrs S Bubb, A Downes, N Elliott, Mrs M Haynes, J Janney, R Stubbings,

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda
3. To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on Monday 11 June 2018 (*attached*)
4. To receive the draft minutes of the Pride in Beccles sub-committee meeting held on Tuesday 5 June 2018 (*draft minutes attached*)
5. To receive initial plans in relation to internal changes to the layout of the Town Hall (*plans attached*)
6. Request for a car parking space (non-designated) at Blyburgate Hall from Mayflower Arts & Crafts
7. To consider the request regarding CCTV signage at Denmark Road (*correspondence attached*)
8. To review progress on the committee's Project List (*attached*)
9. To confirm the date of the next meeting as Monday 13 August 2018
10. **Admission to meetings - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters**
11. To receive quotations for replacement UPVC windows at Blyburgate Cottage (*quotations attached and to follow*)
12. To receive a quotation for repairs to the Blyburgate Hall windows (*quotation to follow*)



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk