



# BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ  
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You are summoned, as a Beccles Town Councillor, to a meeting of the Town Council to be held on **Tuesday 6 March 2018** in the **Council Chamber of Beccles Town Hall at 7.00pm**. *Members of the public may also attend this meeting and make representations on agenda items, provided representations are made to the town clerk not less than 24 hours before the meeting.*

Claire Boyne  
Town Clerk  
27 February 2018

## AGENDA

1. **To receive and consider acceptance of apologies for absence**
2. **Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda**  
*(requests for dispensations to be submitted to the clerk in advance)*
3. **Minutes of the Town Council meeting held on Tuesday 6 February 2018** *(draft attached)*  
**PROPOSAL**  
*To accept for accuracy and adoption the minutes of the above meeting*
4. **Representations from members of the public in respect of Items on the agenda**
5. **To adjourn the meeting and receive reports from the following, and to allow comments from members of the public:-**
  - Suffolk Police
  - Suffolk County Council
  - Waveney District Council
  - Any other reports
  - Members of the public
6. **To reconvene the meeting and receive reports from the following:-**
  - Council's Representatives on Outside Bodies
  - Working Party Reports



Mrs Claire Boyne ~ Town Clerk  
Mr Charlie Middleton ~ Deputy Town Clerk

7. **Minutes and draft minutes of the Planning Committee meetings held on Wednesday 7 February 2018 and Wednesday 21 February 2018**  
**PROPOSAL**  
*To receive the minutes and draft minutes of the Planning Committee meetings held on Wednesday 7 February 2018 and Wednesday 21 February 2018*
8. **Lowestoft Record Office Closure - Pre-Consultation Invitation from Suffolk County Council (correspondence attached)**  
**PROPOSAL**  
*To receive the invitation from Suffolk County Council to take part in a consultation regarding the closure of the Lowestoft Record Office and agree representation from the council*
9. **Minutes of the Assets and Environment Committee Meeting held on Monday 12 February 2018 (draft minutes and background papers attached)**  
**PROPOSAL**  
*To receive the draft minutes of the above meeting and consider the following recommendations:-*
- (i) *To agree to hold a Youth Café at the former Ambulance Station on Blyburgate, for a small budget to be agreed and for any councillors wishing to be involved to have Disclosure Barring Service (DBS) checks carried out on their behalf*
- (ii) *To allocate the S106 Contribution DC/12/0699FUL (£956) to the purchase of a piece of Play Equipment for Waveney Meadow*
10. **Review of Council's Emergency Plan (plan attached)**  
**PROPOSAL**  
*To review the council's Emergency Plan*
11. **Repairs to The Pound, Pound Lane (quotation and correspondence attached)**  
**PROPOSAL**  
*To agree the quotation from Crisp Contractors for repairs to The Pound and note the correspondence from the insurer regarding underinsurance*
12. **Naming of the Beccles Southern Relief Road (correspondence attached)**  
**PROPOSAL**  
*To receive the suggestion from Councillor Mark Bee of naming the Beccles Southern Relief Road 'James Prior Way' and agree a response*
13. **Consultation regarding proposals to tackle crime and poor performance in the waste sector (correspondence attached)**  
**PROPOSAL**  
*To respond to the consultation regarding proposals to tackle crime and poor performance in the waste sector, if appropriate*
14. **Grant Offer from the War Memorial's Trust (grant offer and quotation attached)**  
**PROPOSAL**  
*To receive and accept, if appropriate, the grant offer from the War Memorial's Trust in respect of works to the Beccles War Memorial*

- 15. Vision and Aims consultation in respect of the Beccles Neighbourhood Plan (documents attached)**

**PROPOSAL**

*To consider the Vision and Aims in respect of the Beccles Neighbourhood Plan and respond to the following questions:-*

- 1. Is there anything you would change, or anything missing from the Vision and Aims document?*
- 2. What is the most important priority for Beccles over the next 20 years?*
- 3. Do you have any other input or comments for the Neighbourhood Plan in general?*

- 16. Flooding on the land in the vicinity of the Beccles Rowing Club (recommendation attached)**

**PROPOSAL**

*To discuss the issues with flooding on the land in the vicinity of the Beccles Rowing Club and agree a course of action*

- 17. Summary of Receipts and Payments to date (summary attached)**

**PROPOSAL**

*To approve the Summary of Receipts and Payments to date*

- 18. Schedule of Payments for March 2018 (schedule attached)**

**PROPOSAL**

*To approve the Schedule of Payments for March 2018*

- 19. Mayor's Communications**

- 20. To confirm the date of the next Town Council meeting as Tuesday 20 March 2018 (provided there is substantive business requiring attention)**

- 21. Admission to meeting - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 It is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters**

- 22. Minutes of the Personnel Committee Meeting held on Wednesday 21 February 2018 (minutes and background papers attached)**

**PROPOSAL**

*To receive the draft minutes of the above meeting and consider the staffing recommendations as detailed in the minutes*