



# BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ  
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You are summoned, as a Beccles Town Councillor, to a meeting of the Town Council to be held on **Tuesday 16 January 2018** in the **Council Chamber of Beccles Town Hall at 7.00pm**. *Members of the public may also attend this meeting and make representations on agenda items, provided representations are made to the town clerk not less than 24 hours before the meeting.*

Claire Boyne  
Town Clerk  
9 January 2018

**BRIEFING BY BECCLES FAIRTRADE GROUP REGARDING THE 10<sup>TH</sup>  
ANNIVERSARY CELEBRATIONS AND FORMAL PRESENTATION OF THE  
RENEWAL OF THE FAIRTRADE TOWN STATUS CERTIFICATE  
(COMMENCING AT 6:50PM)**

## AGENDA

1. To receive and consider acceptance of apologies for absence
2. **Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda**  
*(requests for dispensations to be submitted to the clerk in advance)*
3. **Minutes of the Town Council meeting held on Tuesday 19 December 2017**  
*(draft attached)*  
**PROPOSAL**  
*To accept for accuracy and adoption the minutes of the above meeting*
4. **Representations from members of the public in respect of items on the agenda**
5. **To adjourn the meeting and receive reports from the following, and to allow comments from members of the public:-**
  - Suffolk Police
  - Suffolk County Council
  - Waveney District Council
  - Any other reports
  - Members of the public
6. **To reconvene the meeting and receive reports from the following:-**
  - Council's Representatives on Outside Bodies
  - Working Party Reports



Mrs Claire Boyne ~ Town Clerk  
Mr Charlie Middleton ~ Deputy Town Clerk

7. **Support of Fairtrade Fortnight, including the 10<sup>th</sup> Anniversary of Beccles' Fairtrade Town status**  
**PROPOSAL**  
*To agree how council will support Fairtrade Fortnight and the 10<sup>th</sup> Anniversary of Beccles' Fairtrade Town status*
8. **Update from the chair of the Neighbourhood Plan Operational Group (report attached)**  
**PROPOSAL**  
*To receive the update from the chair of the Neighbourhood Plan Operational Group*
9. **Briefing note from the Mayor regarding the operation of Blyburgate Hall (report attached)**  
**PROPOSAL**  
*To receive the briefing note from the Mayor regarding the operation of Blyburgate Hall and agree to implement the interim arrangements as detailed*
10. **Minutes of the Assets and Environment Committee Meeting held on Monday 11 December 2017 (minutes attached)**  
**PROPOSAL**  
*To receive the draft minutes of the above meeting and consider the following recommendation:-*
  - (i) *To increase the hire charges for weekly groups at Blyburgate Hall from £22 to £25*
11. **Minutes of the Planning Committee meeting held on Wednesday 20 December 2017 (minutes attached)**  
**PROPOSAL**  
*To receive the draft and draft minutes of the above meeting*
12. **Update of Council Representatives on Outside Bodies list and Committee Memberships list (lists attached)**  
**PROPOSAL**  
*To agree the revised Council Representatives on Outside Bodies and Committee Memberships lists*
13. **Petty Cash Reconciliation for quarter ended 31 December 2017 (schedule attached)**  
**PROPOSAL**  
*To approve the Petty Cash reconciliation for quarter ended 31 December 2017*
14. **Summary of Receipts and Payments to date and Budget Monitoring Report (summary and report attached)**  
**PROPOSAL**  
*To approve the Summary of Receipts and Payments to date and Budget Monitoring Report for Quarter Ended 31 December 2018*
15. **Schedule of Payments for January 2018 (schedule attached)**  
**PROPOSAL**  
*To approve the Schedule of Payments for January 2018*
16. **Mayor's Communications**
17. **To confirm the date of the next Town Council meeting as Tuesday 6 February 2018**