



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Finance and General Purposes Committee** to be held on **Wednesday 15 March 2017 at 10:00am** in the Council Chamber of Beccles Town Hall

Committee Members: Councillors N Brooks (Deputy Chair and Deputy Mayor), G Catchpole (Mayor), G Elliott, J Harris, R Kathuria, S Kenward, R Stubbings (Chair), H Taylor, J Walmsley

Mrs Claire Boyne
Town Clerk
7 March 2017

1. To receive and approve apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the agenda (*requests for dispensations to be submitted to the clerk in advance*)
3. To accept for accuracy and adoption the minutes of the Finance and General Purposes Committee meeting held on Wednesday 11 January 2017 (*draft attached*)
4. To review the current S106 and Community Infrastructure levy schedules and to receive a request from the Beccles Fenland Charity Trust Assets and Environment Committee to allocate S106 funding to the resurfacing of the Avenue (*schedules and committee minutes attached*)
5. To review the insurance renewal invitation from Zurich (*renewal attached*)
6. To carry out a review of the following documents and policies (*attached*):-
 - (a) Publication Scheme and Information available under the Scheme
 - (b) Complaints Procedure
 - (c) Grievance Procedure
 - (d) Disciplinary Procedure
 - (e) Anti-harassment and Bullying Policy
 - (f) Whistleblowing Policy
 - (g) Councillor and Staff Training Policy
 - (h) Health and Safety Policy
 - (i) Safeguarding Policy
 - (j) Vexatious Correspondence Policy



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk

7. To discuss the payment of Business Rates in respect of Hungate Store (*correspondence attached*)
8. To confirm the date of the next meeting
9. **Admission to meeting - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters**
10. To receive an update regarding the transfer of Blyburgate Hall and Cottage (*Heads of Terms attached*)
11. To consider the Joint Venture Agreement in respect of the purchase of the Blyburgate Hall Car Park and Ambulance Station (*Joint Venture Agreement attached*)
12. To review the update on council leases (*update attached*)
13. To consider how the purchase of a Utility Vehicle will be financed (*quotation and running costs to follow*)