

BECCLES FENLAND CHARITY TRUST

Registered Charity Number 1140678



Town Hall
The Walk
Beccles
NR34 9AJ

Tel 01502 712109
Fax 01502 716166

26 May 2020

Dear Councillor

The next meeting of the Beccles Fenland Charity Trust will be held online via Zoom on **Tuesday 2 June 2020 after the Town Council meeting.**

Members of the public may also attend this meeting via video or voice call. Please email admin@beccles.info or call 01502 712109 in order to obtain the link to the meeting.

AGENDA ITEM

1. Apologies
2. To receive declarations of pecuniary and non-pecuniary interests in items on the agenda
3. To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 5 May 2020 (*attached*)
4. Matters arising from the minutes
5. To receive the draft minutes of the Finance & General Purposes Committee meeting held on Tuesday 12 May 2020 (*draft minutes attached*)
6. To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 18 May 2020 (*draft minutes attached*)
7. To receive the Responsible Financial Officer's Report and agree the payment schedules for June (*attached*)
8. To receive an update on the management of open spaces to ensure compliance with Covid-19 guidance.
9. Any Other Business

CONFIDENTIAL ITEMS FOLLOW

10. To consider when to re-open the Beccles Yacht Station (*Facilities Manager report attached*)
11. To consider staffing matters as detailed in the attached report and agree any action if applicable (*report attached*)

Yours sincerely

Charlie Middleton
Facilities Manager