

**MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST
HELD ON TUESDAY 4 DECEMBER 2018 IN THE COUNCIL CHAMBER OF
BECCLES TOWN HALL**

Present

Councillors: E Brambley-Crawshaw (Chair), R Stubbings (Deputy Chair), G Birrell, N Brooks, Mrs S A Bubb, G Catchpole, A Downes, G Elliott, N Elliott, J D Harris, R Kathurla, A Lever, Mrs C A Topping, J B Walmsley

Secretary: Mrs C Boyne, Town Clerk

Members of the Public: 0

1. Apologies

Apologies for absence were received and accepted from Councillors Haynes and Janney.

2. To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 6 November 2018

RESOLVED To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 6 November 2018

4. Matters arising from the minutes

There were none.

5. To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 12 November 2018 and consider the following recommendation:-

- (1) To request a survey report from Keable & Flowers regarding the proposed structural works to the former Tourist Information Centre, to decline the use of the existing electrical supply at the Harbour Master's Office due to future electricity demands for the Quay and to decline the request for a further car parking space to be allocated to the Café*

RESOLVED To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 12 November 2018

The secretary reported that Keable & Flowers had been informed that they would require a new electricity supply so had no need now to use the supply to the Harbour Master's Office. Keable & Flowers had also noted that their

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request for a further car parking space to be allocated to the Café had been declined.

It was generally agreed that given the location of the building next to the water and the fact that there was already a significant crack on the quay side of the building and another crack on the corner next to where the interior wall was to be removed, a structural survey in respect of the proposed works was essential. Councillor Brooks therefore proposed that the trust requests a survey report from Keable & Flowers regarding the proposed structural works to the former Tourist Information Centre. This was seconded by Councillor Stubbings, a vote was taken and it was

RESOLVED To request a survey report from Keable & Flowers regarding the proposed structural works to the former Tourist Information Centre

6. To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 14 November 2018 and consider the following recommendations:-

(i) *To agree the final budget for 2019/20 to 2021/22*

RESOLVED To agree the final budget for 2019/20

7. To agree the Christmas closure dates for Beccles Quay

The secretary reported that in the past Sentinel had closed the Quay from 24th to 26th December and again on 31st and 1st January. There were only a couple of bookings for moorings between Christmas and New Year.

There was a question as to what would happen regarding the opening of the toilets and the secretary clarified that if the Harbour Master's Office was closed then the toilets would be closed also. It was agreed that this issue should be considered in time for next Christmas as Christmas Day, Boxing Day and New Year's Day were often busy with people walking at the Quay and children using the play area. Councillor Stubbings therefore proposed that for 2018 Beccles Quay would open as previous years, but that for 2019, the Assets & Environment Committee should investigate how the toilets could be kept open for longer periods over the Christmas period. This was seconded by Councillor Topping, a vote was taken and it was

RESOLVED That for 2018 Beccles Quay would open as previous years, but that for 2019, the Assets & Environment Committee should investigate how the toilets could be kept open for longer periods over the Christmas period

8. To receive the Responsible Financial Officer's Report and agree the payment schedule

There was a question as to where the Japanese Knotweed was situated that was being treated by Nick Harrison. The secretary reported that this was off

Alan Hutchinson Way at the entrance to the football pitch.

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment schedule

9. **Any Other Business**

There was a question regarding the progress relating to parking enforcement on Beccles Common. The secretary reported that no response had been received as yet to the solicitor's letter.

CONFIDENTIAL ITEMS FOLLOW

BECCELES FENLAND CHARITY TRUST

RECEIPTS AND PAYMENTS SUMMARY - 5 December 2018 to 2 January 2019

Payee	Account	Chq No.	Total (excl VAT)
Retrospective			
Beccles Fenland Charity Trust Monthly Salaries	Current	bacs	£ 2,065.02
Beccles Allotments & Gardens Pay over BAGA Fees	Current	100208	£ 38.00
Anglia Farmers	Current	dd	£ 381.71
- Electricity Pump Station	Current	dd	£ 5.00
- Mobile Phone Credit	Current	dd	£ 62.13
- Uniform Beccles Yacht Station	Current	dd	£ 17.49
- Solar Lights - Beccles Quay	Current	dd	£ 311.98
- Drinking Water Hose	Current	dd	£ 9.95
- Electricity - Morrisons Pump	Current	dd	£ 62.33
- Telephone Charges - Beccles Yacht Station	Current	dd	£ 386.00
Mr Falco	Current	100207	£ 360.26
Mr Fullman	Current	100206	£ 114.68
Current			£ 375.00
East Anglian Computer Supplie Stationery	Current		£ 108.00
Norton Peskett	Current		£ 269.00
Hydro X	Current		£ 4,566.55
SIMS Fire Protection	Current		
Total Expenditure			£ 4,566.55
Receipts			
Tenants	Property Rents		£ 50.00
Tenants	Land Rents		£ 1,242.00
Tenants	Marshes		£ -
Tenants	Allotment rents		£ 48.60
Beccles Allotments & Gardens	Store Ground Rent		£ 25.00
Bugyfit	Use of Beccles Quay		£ 37.50
Members of Public	Beccles Quay moorings		£ 1,919.72
Total Income			£ 3,322.82

Bank balance at 2 January 2019

Barclays current account

£ 74,480.60

Signed: *E. Brown* Chair of meeting Responsible Financial Officer

02/01/2019