

**MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST
HELD ON TUESDAY 4 JUNE 2019 IN THE COUNCIL CHAMBER OF BECCLES
TOWN HALL**

Present

Councillors: A Downes (Chair), A Lever (Deputy Chair), G Birrell, Mrs S A Bubb, G Catchpole, N Chidley, J Harris, J Horne, T Rainbird, J Robinson, J Walmsley, B Woodruff

Secretary: Mrs C Boyne, Town Clerk

Members of the Public: 1

1. Apologies

Apologies for absence were received and approved from Councillors Brooks, Topping, Walmsley and Wheeler

2. To receive declarations of pecuniary and non-pecuniary Interests In Items on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charly Trust meeting held on Tuesday 7 May 2019

RESOLVED To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 7 May 2019

4. Matters arising from the minutes

It was reported that the income from the Quay, less direct expenditure, for the period 1 April to 30 September 2018 had now been received.

5. To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 20 May 2019

RESOLVED To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 20 May 2019

6. To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 22 May 2019 and consider the following recommendations:-

- (i) To agree and sign the lease to Keable & Flowers Ltd in respect of the Quay Café and Tourist Information Office**
- (ii) To agree and sign the lease to the Beccles Rugby Club in respect of Beef Meadow**

RESOLVED To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 22 May 2019

- (i) The chair of the Finance & General Purposes Committee, Councillor Stubbings, reported that the lease was a commercial lease based on the previous lease that had been issued by the then Waveney District Council

RESOLVED To agree and sign the lease to Keable & Flowers Ltd in respect of the Quay Café and Tourist Information Office

- (ii) The lease for the Rugby Club was a standard trust lease.

RESOLVED To agree and sign the lease to the Beccles Rugby Club in respect of Beef Meadow

7. To consider allowing a private party on the main field at Beccles Quay

There was concern expressed regarding giving permission for a party to be held at the Quay. It was also noted that there would be 10 children and 40 adults and the request was to string tarpaulin across trees if the weather was inclement.

If the trust agreed the request, it would be liable if there were any accidents or damage and it was felt that giving permission to one request would set a precedent.

It was pointed out that there were lots of alternative halls that could be hired in the town for parties.

It was noted that this was a public space, and so in theory anybody could hold a party there if they wished. However, by the trust giving permission it would be accepting liability.

Councillor Catchpole therefore proposed that permission was not granted to hold a private party on the main field at Beccles Quay. This was seconded by Councillor Chidley, a vote was taken and it was therefore

RESOLVED That permission is not granted to hold a private party on the main field at Beccles Quay

8. To receive the Responsible Financial Officer's Report and agree the payment schedule

The secretary pointed out that the electricity invoices for the feeder pillars at Beccles Quay had finally been received, and the total amount for the period 1 October to 28 February was over £6,000. This issue would be considered at the next Finance & General Purposes Committee meeting.

It was noted that sun hats had been purchased for the trust's outdoor staff.

RESOLVED To receive the Responsible Financial Officer's Report and agree the payment schedule

9. **Any Other Business**

There was none.

AD 02/07/2019

AD

BECCELES FENLAND CHARITY TRUST

RECEIPTS AND PAYMENTS SUMMARY - 5 June 2019 to 2 July 2019

Payee	Account	Chq No.	Total (excl VAT)
Retrospective			
Beccles Fenland Charity Trust	Current	bags	£ 5,130.35
Monthly Salaries	Current	dd	£ 354.76
- Pump Electricity	Current	dd	£ 6.00
- Mobile Phone Credit	Current	dd	£ 50.47
- Telephone Charges - Beccles Yacht Station	Current	dd	£ 6.66
- Ink for Printer	Current	dd	£ 18.35
- Uniforms	Current	dd	£ 84.81
- Timber Pegs	Current	dd	£ 13.26
- Equipment Supplies	Current	bags	£ 19.46
Uniform	Current		
T Ashby			
Current			
EDF Energy	Current	100263	£ 13.93
Electricity - Harbourmaster's Office - April	Current	100263	£ 848.40
Electricity - Feeder Pillars - May	Current	100264	£ 75.00
Removal of rubbish from marsh following ditch clearance	Current	100265	£ 115.50
Short Visit Tolls	Current	100266	£ 148.35
Replace Basin Taps at Beccles Quay Toilets	Current	bags	£ 50.00
Cutting of Hotel Site for Beccles Food Festival	Current	100267	£ 26.82
Cleaning Supplies - Beccles Quay	Current	100268	£ 150.00
Skip for Marsh 50	Current		£ 7,112.12
Total Expenditure			
Receipts			
Tenants	Property Rents		£ -
Tenants	Land Rents		£ 2,184.00
Tenants	Marshes		£ -
East Suffolk Council	Beccles Quay moorings income 2018/19		£ 22,853.00
East Suffolk Council	Café at Beccles Quay - Rent 2018/19		£ 5,500.00
H M Revenue	VAT Refund		£ 30,633.72
Members of Public	Beccles Quay moorings		£ 8,628.35
Total Income			£ 69,799.07

Bank balance at 2 July 2019

Barclays current account

£ 173,594.23

Signed:



Chair of meeting

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Responsible Financial Officer

02/07/2019

**** Items in bold and italics have been added or amended since the draft version**

