

**Minutes of a meeting of Beccles Town Council held on Tuesday 8 January 2019 in the Council Chamber of Beccles Town Hall at 7.00pm**

**PRESENT** E Brambley-Crawshaw, Mayor, In the chair  
R Stubbings, Deputy Mayor

G Birrell	J Janney
Mrs S A Bubb	R Kathuria
A Downes	A Lever
G Elliott	Mrs C A Toppling (part)
N Elliott	J B Walmsley
Mrs M D Haynes	

**IN ATTENDANCE** Claire Boyne, Town Clerk

**MEMBERS OF PUBLIC** 0

**153. TO RECEIVE AND CONSIDER ACCEPTANCE OF APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillors Catchpole, Brooks and Harris.

**154. DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**

There were none.

**155. MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 4 DECEMBER 2018**

The apologies had been missed from Councillors Janney and Haynes, and so these would be added to the final version.

**RESOLVED** To accept for accuracy and adoption the minutes of the town council meeting held on Tuesday 4 December 2018, subject to the above amendment

**156. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC IN RESPECT OF ITEMS ON THE AGENDA**

There were none.

**157. TO ADJOURN THE MEETING AND RECEIVE REPORTS FROM THE FOLLOWING, AND TO ALLOW COMMENTS FROM MEMBERS OF THE PUBLIC**

Reports attached

**158. TO RECONVENE THE MEETING AND RECEIVE REPORTS FROM THE FOLLOWING:-**

Council's Representatives on Outside Bodies

No reports

Working Party Reports

No reports

**159. DRAFT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 3 DECEMBER 2018****RESOLVED** To receive the draft minutes of the Planning Committee meeting held on Monday 3 December 2018**160. DRAFT MINUTES OF THE ASSETS & ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 10 DECEMBER 2018****RESOLVED** To receive the draft minutes of the Assets & Environment Committee meeting held on Monday 10 December 2018**161. DRAFT MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 12 DECEMBER 2018****RESOLVED** To receive the draft minutes of the Finance & General Purposes Committee meeting held on Wednesday 12 December 2018**162. PROTOCOL REGARDING THE DEATH OF A SENIOR NATIONAL FIGURE**

There was a discussion regarding offering the Town Flag to the family of a previous Town Mayor to drape over the coffin. Usual procedure was for the Town Flag to be flown at half mast from the Bell Tower, but it was agreed that the clerk could still offer the family the option to drape the Town Flag over the coffin if they felt it was appropriate.

The clerk reported that floral tributes would be laid in the Sheepgate shelter area and that any announcement by the mayor would be made outside Wetherspoons in the same area where the 2 minutes silence is held for Remembrance Sunday. The clerk had purchased a stock of black armbands in case these would be needed.

**RESOLVED** To agree the protocol regarding the death of a senior national figure**163. FIRST DRAFT OF A STRATEGY FOR ADULT MENTAL HEALTH FROM THE NHS GREAT YARMOUTH AND WAVENEY CLINICAL COMMISSIONING GROUP**

Councillor Downes, council's Mental Health Champion, suggested that councillors could respond as individuals, but that it may also be appropriate for the council to respond as a body. She reported on the failings of the current mental health service being provided by the Great Yarmouth and Waveney Clinical Commissioning Group (CCG).

Councillors generally welcomed the report and saw it as a positive step that the CCG were reviewing their strategy.

Councillor N Elliott therefore proposed that Councillor Downes is tasked with preparing a draft response on behalf of the council, with this being circulated for agreement by email.

It was suggested that the council should congratulate the CCG for making a very small but first step to make improvements to the mental health service and also request to be kept informed of progress so that this can be compared against the national government proposals.

Councillor Lever seconded Councillor N Elliott's proposal, a vote was taken and it was therefore

**RESOLVED** That Councillor Downes, council's Mental Health Champion, prepares a draft response to the first draft of a strategy for Adult Mental Health from the NHS Great Yarmouth and Waveney Clinical Commissioning Group on the council's behalf and seeks agreement to the response from councillors via email

#### **164. SUMMARY OF RECEIPTS AND PAYMENTS TO DATE**

**RESOLVED** To approve the Summary of Receipts and Payments to date

#### **165. SCHEDULE OF PAYMENTS FOR JANUARY 2019**

It was reported that a further email had been received from Fran Tuck thanking the council for its donation to the St Luke's Christmas Lunch.

It was noted that there was an error on the schedule. The rent being received for the Blyburgate Cottage was £900, not £363 as shown on the schedule.

**RESOLVED** To approve the Schedule of Payments for January 2019, subject to the above amendment

#### **166. MAYOR'S COMMUNICATIONS**

The mayor reported that a Swap Shop event was taking place at Blyburgate Hall on 19 January. The hall was also going to be a Terracycle point with all proceeds going to the Beccles Fenland Charity Trust.

Work on the Skate Park had now commenced.

#### **167. TO CONFIRM THE DATE OF THE NEXT TOWN COUNCIL MEETING AS TUESDAY 5 FEBRUARY 2019**

The date of the next meeting was confirmed as Tuesday 5 February 2019.

#### **168. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED**

**THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS**

**BECCLES TOWN COUNCIL  
RECEIPTS AND PAYMENTS SUMMARY - FEBRUARY 2019**

<b>Payments</b>	<b>Chq No.</b>	<b>Total (exc VAT)</b>	<b>Total (Inc VAT)</b>	<b>Unrecoverable VAT</b>
<b>Retrospective</b>				
Beccles Town Council	baacs	£ 7,273.45	£ 7,273.45	
Google	dd	£ 11.00	£ 11.00	
Waveney District Council	dd	£ 65.00	£ 65.00	
	dd	£ 223.00	£ 223.00	
	dd	£ 196.00	£ 196.00	
<b>Anglia Farmers</b>				
- Telephone Charges	dd	£ 48.72	£ 58.46	
- Electricity-Town Hall	dd	£ 310.29	£ 372.35	
- Posts for Blyburgate Hall	dd	£ 58.85	£ 70.62	
- Condolence Book	dd	£ 28.32	£ 33.98	
- Black Arm Bands	dd	£ 5.49	£ 6.59	
- Cigarette Bin	dd	£ 129.98	£ 155.98	
- Refreshments	dd	£ 8.90	£ 8.90	
- Annual Subscription & Commission	dd	£ 268.58	£ 322.28	
Blyburgate Cottage - Property Management Fee	dd	£ 45.00	£ 54.00	
<b>Your Property Solutions</b>				
Crisp Contractors	baacs	£ 3,000.00	£ 3,600.00	
Waveney District Council	baacs	£ 206.00	£ 206.00	
Berry Oils	baacs	£ 550.00	£ 577.50	
Easton & Otley College	103870	£ 90.00	£ 90.00	
C Boyne	103869	£ 116.00	£ 116.00	
Suffolk Wildlife Trust	dd	£ 38.00	£ 38.00	
<b>Current</b>				
IRS Recruitment		£ 1,498.79	£ 1,798.55	
Force Fresh		£ 66.15	£ 79.38	
Mark Jolly		£ 60.00	£ 60.00	
<b>Waveney Norse</b>				
Crisp Contractors		£ 100.00	£ 120.00	
M P Stephenson		£ 327.00	£ 392.40	
Louise Eilam		£ 84.00	£ 84.00	
Matt Carter		£ 975.00	£ 975.00	
Sims Fire Protection		£ 304.50	£ 304.50	
S Goodwin		£ 38.00	£ 38.00	
Suffolk Preservation Society		£ 30.00	£ 30.00	
East Anglian Computer Supplies		£ 48.66	£ 58.39	
<b>Total expenditure</b>		<b>£ 16,604.68</b>	<b>£ 17,899.33</b>	<b>£ -</b>

C R E

<b>Receipts</b>			
Rents	Land rents		£ -
Rents	Unit rents		£ -
Rents	Property rents		£ 900.00
Hall Hire	Blyburgate Hall		£ 1,432.66
Friday Market	Market rents		£ 348.00
CCLA Deposit Fund	Interest		£ 47.38
	<b>Total income</b>		<b>£ 2,728.04</b>
<b>Bank balances at 5 February 2019</b>			
Barclays Current account			£ 20,700.85
Barclays Imprest account			£ 2,677.79
Barclays Active Saver			£ -
CCLA Deposit Fund			£ 75,000.00
Nationwide Business Bond			£ 77,537.79
Lloyds Bank 12 Month Bond			£ 77,368.00
Co-Op Current Account			£ 5,729.93

Signed: *E. Bradly Craun*  
Chair of meeting

.....  
Responsible Financial Officer

**\*\* Items in bold and italics have been added or amended since the draft version**

05-Feb-19