

Minutes of the Annual Meeting of Beccles Town Council held on Tuesday 15 May 2018 at 7:00 pm In the Council Chamber of Beccles Town Hall

PRESENT: E Brambley-Crawshaw, Mayor, In the chair
R Stubbings, Deputy Mayor

Mrs S A Bubb	J D Harris
B Birrell	Mrs M D Haynes
G Catchpole	S Kenward
A Downes	C Topping
G Elliott	J B Walmsley
N Elliott	

IN ATTENDANCE: Mrs C Boyne, Town Clerk
Mr C Middleton, Deputy Town Clerk
Rev Henderson, St Michael's Church
Invited Guests

MEMBERS OF THE PUBLIC: 0

1. TO RECEIVE NOMINATION FOR, AND ELECT, THE MAYOR OF BECCLES FOR 2018/19

Councillor Stubbings proposed Councillor Brambley-Crawshaw as mayor and this was seconded by Councillor Downes. There being no further nominations, the mayor invited the proposing and seconding councillors to speak in support of their nomination.

RESOLVED that Councillor Brambley-Crawshaw be elected Mayor of Beccles for the ensuing year

2. TO RECEIVE THE MAYOR OF BECCLES VERBAL DECLARATION OF OFFICE AND TO WITNESS THE SIGNING OF THE DECLARATION OF OFFICE

The newly elected mayor, Councillor Brambley-Crawshaw, read and signed her Declaration of Acceptance of Office and replied to her proposer and seconder. She announced that her consort for the year would be her husband, Mr David Brambley-Crawshaw, and he was presented with a gift by the outgoing mayor's cadet, Cadet Davey.

3. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors Brooks, Janney and Kathuria.

4. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY

DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were none.

5. TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 1 MAY 2018

RESOLVED that the minutes of the meeting of the Town Council held on Tuesday 1 May 2018 be approved

6. TO RECEIVE NOMINATION FOR, AND ELECT, THE DEPUTY MAYOR OF BECCLES FOR 2018/19

Councillor Harris proposed Councillor Stubbings as deputy mayor and this was seconded by Councillor Kenward. There being no further nominations, the mayor invited the proposing and seconding councillors to speak in support of their nominations.

RESOLVED that Councillor Stubbings be elected Deputy Mayor of Beccles for the ensuing year

7. TO WITNESS THE SIGNING OF THE DEPUTY MAYOR OF BECCLES DECLARATION OF ACCEPTANCE OF OFFICE

The newly elected Deputy Mayor, Councillor Stubbings, read and signed his Declaration of Acceptance of Office and responded to his proposer and seconder.

8. TO RECEIVE A VOTE OF THANKS TO THE RETIRING MAYOR

Councillor G Elliott gave a vote of thanks to the retiring Mayor, Councillor Stubbings, for his year as Mayor of Beccles.

The mayor then asked Councillor Stubbings to reply.

9. TO APPROVE THE MAYORAL ALLOWANCE AS AGREED IN THE COUNCIL'S BUDGET FOR 2018/19

RESOLVED that the sum of £3,000 be set aside in the budget be placed at the disposal of the Mayor for her expenses during her year of office

10. TO APPOINT A COUNCILLOR OR COUNCILLORS TO ACT AS A YOUTH CHAMPION FOR 2018/19

Councillor Kenward nominated Councillor Downes as Youth Champion. Councillor Bubb nominated Councillor Topping to act as joint Youth Champion with Councillor Downes. Both nominations were seconded by Councillor Harris, a vote was taken and it was

RESOLVED that Councillors Downes and Topping take on the role of joint

11. MAYOR'S COMMUNICATIONS

The mayor explained that she would not be selecting a specific Chaplain for the year, but would like to carry on the current practice of inviting different churches to each meeting.

The mayor announced that her new cadet for the coming year would be Able Cadet Kirby of the Beccles Sea Cadets. The outgoing mayor's cadet, Cadet Davey, presented Able Cadet Kirby with the mayor's cadet badge.

12. DATE OF NEXT MEETING

To confirm the date of the next Town Council meeting as **Tuesday 5 June 2018**

E Brantley Craxson 5th June 2018.

EXPENDITURE AND INCOME - JUNE 2018

Payments		Chq No.	Total (exc VAT)	Total (inc VAT)	Unrecoverable VAT
Retrospective					
Beccles Town Council	- Monthly salaries	bacs	£ 6,884.47	£ 6,884.47	£ 6,884.47
Google	Email Accounts-April	dd	£ 6.50	£ 6.50	£ 6.50
Anglia Farmers	- Telephone Charges	dd	£ 145.35	£ 174.42	£ 174.42
	- Fencing Pins	dd	£ 26.70	£ 32.04	£ 32.04
	- Land Registry Fee	dd	£ 6.00	£ 6.00	£ 6.00
	- Wheel Liners for Community Bus	dd	£ 199.95	£ 239.94	£ 239.94
	- Union Jack Flags	dd	£ 13.96	£ 13.96	£ 13.96
Waveney District Council	Business Rates - Hungate Store (April)	dd	£ 63.00	£ 63.00	£ 63.00
	Business Rates - Hungate Store (May)	dd	£ 65.00	£ 65.00	£ 65.00
	Business Rates - Market (April)	dd	£ 56.00	£ 56.00	£ 56.00
	Business Rates - Market (May)	dd	£ 53.00	£ 53.00	£ 53.00
Fairtrade Steering Group	Contribution to refreshments at 10th Anniversary Evening	103712	£ 44.90	£ 53.88	£ 53.88
Waveney District Council	Transfer of Premises Licence for Blyburgate Hall	103711	£ 23.00	£ 23.00	£ 23.00
Post Office Ltd	Stamps	103709	£ 174.00	£ 174.00	£ 174.00
Legal & General	Ill Health Retirement Insurance	103707	£ 678.56	£ 678.56	£ 678.56
Sage Software	Payroll System	dd	£ 21.00	£ 25.20	£ 25.20
Sir John Leman High School	Dorothy Hodgkin Bursary	103706	£ 60.00	£ 60.00	£ 60.00
Current					
IRS Recruitment	Staff and Mileage	103716	£ 2,246.94	£ 2,696.34	
Coopers	Equipment Supplies	103717	£ 28.69	£ 34.43	
Suffolk Ass of Local Councils	Internal Audit Fee	103718	£ 389.00	£ 466.80	
Southern Electric	Electricity - Ambulance Station	103719	£ 53.44	£ 56.11	
Waveney Norse	Market Set Up	103720	£ 400.00	£ 480.00	
East Anglian Computer Supp	Stationery	103722	£ 54.39	£ 65.27	
EPS Transfers	Sign for Blyburgate Hall	103723	£ 40.00	£ 48.00	
Open Spaces Society	Annual Subscription	103724	£ 45.00	£ 45.00	
Stephen Goodwin	Town Hall Window Cleaning	103725	£ 42.00	£ 42.00	
	Total expenditure		£ 11,820.85	£ 12,542.92	£ -
Receipts					
Rents	Land rents		£ -		
Rents	Unit rents		£ 3,125.96		
Rents	Property rents		£ -		
Hall Hire	Blyburgate Hall		£ 1,824.66		
Friday Market	Market rents		£ 674.95		
Bell Tower	Tour Income		£ 497.00		

Norfolk County Council	Town Hall Room Hire	£ 20.00
Beccles Business Ass	Grant for new Christmas Lights	£ 3,780.00
Waveney District Council	Precept	£ 57,579.87
Santander Business Bond	Bond Maturity	£ 77,382.61
Zurich Municipal	Insurance Claim for The Pound	£ 2,877.51
H M Revenue	VAT Refund	£ 3,009.11
Suffolk CC	Ill Health Retirement Insurance	£ 678.56
CCLA Deposit Fund	Interest	£ 32.12
	Total income	£ 151,482.35
Bank balances at 5 June 2018		
Barclays Current account		£ 140,529.45
Barclays Imprest account		£ 2,732.30
Barclays Active Saver		£ -
CCLA Deposit Fund		£ 75,000.00
Nationwide Business Bond		£ 77,537.79
Co-Op Current Account		£ 5,729.93

Signed: *E. Robinson-Crawshaw*
Chair of meeting

[Signature]
Responsible Financial Officer

**** Items in bold and italics have been added or amended since the draft version**

05-Jun-18