



# BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ  
TEL 01502 712109 ~ FAX 01502 716166  
admin@beccles.info  
www.beccles.info

You are summoned, as a Beccles Town Councillor, to a meeting of the Town Council to be held on **Tuesday 6 February 2018** in the **Council Chamber of Beccles Town Hall** at **7.00pm**. *Members of the public may also attend this meeting and make representations on agenda items, provided representations are made to the town clerk not less than 24 hours before the meeting.*

Claire Boyne  
Town Clerk  
30 January 2018

## AGENDA

- To receive and consider acceptance of apologies for absence**
- Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda**  
*(requests for dispensations to be submitted to the clerk in advance)*
- Minutes of the Town Council meeting held on Tuesday 16 January 2018** *(draft attached)*  
**PROPOSAL**  
*To accept for accuracy and adoption the minutes of the above meeting*
- Representations from members of the public in respect of items on the agenda**
- To adjourn the meeting and receive reports from the following, and to allow comments from members of the public:-**
  - Suffolk Police
  - Suffolk County Council
  - Waveney District Council
  - Any other reports
  - Members of the public
- To reconvene the meeting and receive reports from the following:-**
  - Council's Representatives on Outside Bodies
  - Working Party Reports
- Closure of the Suffolk Record Office service in Lowestoft** *(correspondence attached)*  
**PROPOSAL**  
*To discuss the closure of the Suffolk Record Office in Lowestoft and agree any appropriate actions*



Mrs Claire Boyne ~ Town Clerk  
Mr Charlie Middleton ~ Deputy Town Clerk

**8. Minutes of the Assets and Environment Committee Meeting held on Monday 15 January 2018 (draft minutes and background papers attached)**

**PROPOSAL**

*To receive the draft minutes of the above meeting and consider the following recommendations:-*

*(i) To agree the introduction of a Rickshaw Licence Policy and to seek clarification regarding the predetermined route policy contained in the licence*

*(ii) To agree the quotation from John Putman for preparing an engineering design for an access bridge to Napier Terrace land*

**9. Clerk's report No 127 regarding Councillor Allowances (report attached)**

**PROPOSAL**

*To consider paying a basic allowance to councillors and agree the amount of the allowance*

**10. Recommendation from Beccles Fenland Charity Trust regarding outstanding Charitable lands (recommendation and map attached)**

**PROPOSAL**

*To consider the recommendation from the Beccles Fenland Charity Trust regarding registering outstanding charitable lands to the trust*

**11. Request from the Deputy Chair, Beccles Business and Tourism Association to place an advertisement in the Broadcaster (correspondence attached)**

**PROPOSAL**

*To consider the request from the Deputy Chair of the Beccles Business and Tourism Association (BBTA) to place an advertisement in the Broadcaster, at a cost of £50 to the council, with the balance to be funded by the BBTA*

**12. Request from the mayor for a temporary member of staff for the Town Hall (draft job description attached)**

**PROPOSAL**

*To consider the request from the mayor for a temporary member of staff to assist the clerk and the deputy clerk*

**13. Minutes of the Finance and General Purposes Committee Meeting held on Wednesday 24 January 2018 (minutes and background papers attached)**

**PROPOSAL**

*To receive the draft minutes of the above meeting and consider the following recommendations:-*

*(i) To agree and sign the licence for CarpetBound to occupy the Ambulance Station Garage at Blyburgate Hall*

*(ii) To agree and sign the licences for Mayflower Arts & Crafts and Rumpus Ukulele/Smash Skates to occupy rooms in the Ambulance Station at Blyburgate Hall for storage*

*(iii) To agree the review of the effectiveness of the internal audit*

*(iv) To agree the Clerk's review of the Fidelity Guarantee Insurance*

*(v) To agree the Risk Assessments and Financial Risk Assessments*

*(vi) To agree the Standing Orders and Financial Regulations*

- 14. Request from Councillor G Elliott to consider the A145 in Beccles and the Impact on the town centre after the Relief Road is opened (correspondence attached)**  
**PROPOSAL**  
*That council contacts the Portfolio Holder for Roads and Transport at Suffolk County Council to request that the A145 is diverted around the town after the relief road is opened*
- 15. Request from Councillor G Elliott to consider Pollution of the River Waveney**  
**PROPOSAL**  
*That council writes to the Secretary of State to urge that:-*
- (i) There is regular and systematic testing of neonicotinoids in our rivers, to monitor the levels and the impact of this pollution*
  - (ii) Urgent measures are put in place to return our water bodies to a good condition*
  - (iii) He proceeds with a total ban of neonicotinoid use both outdoors and in greenhouses as soon as possible*
  - (iv) Even before such a ban comes into force, better information is given to farmers and growers who are responsible for their use, about levels of these pollutants in waterways*
- 16. Summary of Receipts and Payments to date (summary attached)**  
**PROPOSAL**  
*To approve the Summary of Receipts and Payments to date*
- 17. Schedule of Payments for February 2018 (schedule attached)**  
**PROPOSAL**  
*To approve the Schedule of Payments for February 2018*
- 18. Mayor's Communications**
- 19. To confirm the date of the next Town Council meeting as Tuesday 20 February 2018 (provided there is substantive business requiring attention)**