



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Personnel Committee** to be held on **Friday 18 August 2017 at 10:00am** in the Committee Room of Beccles Town Hall

Committee Members: Councillors E Brambley-Crawshaw, Mrs S Bubb, G Catchpole, A Downes, J Harris (Chair), Mrs M Haynes, R Kathuria, R Stubbings

Mrs Claire Boyne
Town Clerk
4 August 2017

AGENDA

1. To receive and accept apologies for absence
2. To elect a Chair and Deputy Chair for 2017-18
3. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda
4. To accept for accuracy and adoption the minutes and the confidential minutes of the Personnel Committee meeting held on Tuesday 17 March 2017 (*attached*)
5. To consider the advertising for a new Sergeant at Mace (*role description attached*)
6. To consider the principle of accepting work experience placements.
7. **Admission to meeting - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters**
8. To consider staffing issues, as appropriate (*details attached*)
9. To consider Transfer of Undertakings (Protection of Employees) (TUPE) regulations in the respect of Blyburgate Hall (*details and correspondence attached*)



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk