

**MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST
HELD ON TUESDAY 5 FEBRUARY 2019 IN THE COUNCIL CHAMBER OF
BECCLES TOWN HALL**

Present

Councillors: E Brambley-Crawshaw (Chair), R Stubbings (Deputy Chair), Mrs S A Bubb, G Catchpole, A Downes, G Elliott, N Elliott, J Harris, Mrs M D Haynes, R Kathuria, A Lever, C Toppling, J B Walmsley

Secretary: Mrs C Boyne, Town Clerk

Members of the Public: 0

1. Apologies

Apologies for absence were received from Councillors Birrell, Brooks and Janney.

2. To receive declarations of pecuniary and non-pecuniary interests in items on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 8 January 2019

RESOLVED To approve the minutes of the Beccles Fenland Charity Trust meeting held on Tuesday 8 January 2019

4. Matters arising from the minutes

There was a query regarding a car that had been clamped whilst parked in one of the parking bays near the Harbour Master's Office. It was not known which company had clamped the car or the reason for this. This area was private land owned by the trust and not public highway. The clamp was removed as the padlock had not been locked properly and was being stored in the Harbour Master's Office. The matter had been reported to the police.

5. To receive the Responsible Financial Officer's Report and agree the payment schedule

There was a question regarding the allotment income and why it was so low. The secretary explained that the rent was not due until 1 January and so income was now being received.

There was a query regarding the Administration Recharge and the fact that the trust had agreed not to make the recharge in this financial year. The secretary reported that the recharge shown on the report related to the previous financial year.

It was reported that the mooring income was not as high as expected due to Waveney District Council (WDC) only paying over £8.5k of mooring income taken in the first six months of 2018/19 whilst it continued to operate the Yacht Station on the trust's behalf. A clear agreement had been made with WDC that income less any salary costs would be paid over to the trust relating to that six month period. WDC now seemed to be going against this agreement and had paid over the income less all running costs and overheads relating to Sentinel Leisure Trust. The income for the period was £60k.

This would be an agenda item for the next Finance & General Purposes Committee meeting.

6. **Any Other Business**

There was none.

BECCLES FENLAND CHARITY TRUST

RECEIPTS AND PAYMENTS SUMMARY - 31 January 2019 to 5 March 2019

Payee		Account	Chq No.	Total (excl VAT)
Retrospective				
Beccles Fenland Charity Trust	Monthly Salaries	Current	bacs	£ 2,194.78
Anglia Farmers	- Electricity Pump Station	Current	dd	£ 658.39
	- Mobile Phone Credit	Current	dd	£ 5.00
	- Telephone Charges - Beccles Yacht Station	Current	dd	£ 44.10
Gravity	Skate Park	Current	bacs	£ 4,743.00
Beccles Allotments and Garden	Admin Costs and Small Maintenance Works	Current	100216	£ 655.00
Gravity				
Current				
Wave	Water Charges (allotments) -	Current		
	Common Lane	Current	dd	£ 333.12
	Common Lane North	Current	dd	£ 104.63
	Common Lane North (2)	Current	dd	£ 106.21
	Fen Lane	Current	dd	£ 73.12
Wave	Water Charges - Harbour Master's Office	Current	100217	£ 279.31
Richard Stubbings	Mileage for meeting with Solicitor re Beccles Common	Current	100218	£ 14.40
Hydro X	Legionella Testing	Current	100219	£ 320.01
Force Fresh	Cleaning Equipment	Current	100220	£ 25.15
GYH	Boiler Repairs and Service - Quay Toilets	Current	100221	£ 458.33
Waveney District Council	Business Rates - Harbourmaster's Office	Current	100222	£ 354.97
	- Riverside Moorings	Current	100222	£ 2,286.25
Broads Authority	Boat Toll	Current	100223	£ 96.60
Norton Peskett	Lease for Boney's Island	Current	100224	£ 393.00
Felix Shoe Repairs	Key Cutting	Current	100225	£ 34.64
St John Ambulance	First Aid Course - Graham McCabe	Current	100226	£ 135.00
	Total Expenditure			£ 13,315.01
Receipts				
Tenants	Property Rents			£ 25.00
Tenants	Land Rents			£ -
Tenants	Marshes			£ -

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Tenants	Allotment rents	£	1,025.45
Buggyfit	Use of Beccles Quay	£	22.50
Suffolk County Council	Contribution to Marsh Pump Running Costs	£	134.13
Beccles Farms	Contribution to Marsh Pump Electricity	£	251.50
Beccles Skatepark Community	Funding for new Skatepark	£	4,600.00
Members of Public	Beccles Quay moorings	£	3,506.63
Business Support S	???	£	90.39
H M Revenue	VAT Refund	£	377.58
		Total Income	£ 10,033.18

Bank balance at 5 March 2019

Barclays current account		£	80,023.83
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Signed: *E. Porumblygraw*

Chair of meeting

05/03/2019

[Signature]

Responsible Financial Officer