



BECCLLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ

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You are summoned to a meeting of the **Finance and General Purposes Committee** to be held on **Wednesday 12 July 2017 at 10:00am** in the Council Chamber of Beccles Town Hall

Committee Members: Councillors E Brambley-Crawshaw (Deputy Mayor), N Brooks (Deputy Chair), G Elliott, J Harris, R Kathuria, S Kenward, R Stubbings (Mayor and Chair), H Taylor, J Walmsley

Mrs Claire Boyne

Town Clerk

5 July 2017

1. To receive and approve apologies for absence
2. To elect a chair and deputy chair for 2017/18
3. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the agenda (*requests for dispensations to be submitted to the clerk in advance*)
4. To accept for accuracy and adoption the minutes of the Finance and General Purposes Committee meeting held on Wednesday 10 May 2017 (*draft attached*)
5. To review the Standing Orders in respect of limiting the mayor from also being the chair of the main committees (*standing orders attached*)
6. To review the current S106 and Community Infrastructure levy schedules (*schedules attached*)
7. To consider the actions required in respect of the upcoming changes in the Data Protection Law (*background papers attached*)
8. To receive recommendations from council's IT consultant regarding upgrading the Deputy Town Clerk's PC and the purchase of a laptop (*recommendations attached*)
9. To consider the requirements of the Local Government Transparency Code (*details attached*)



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk

10. To consider sending all agenda packs to councillors electronically only, with paper copies only being produced for those councillors with online access issues, and to review whether all councillors should receive all committee agenda packs (*correspondence attached*)
11. To note the Assets and Environment Committee's decision to purchase a Utility Vehicle and to agree on how this purchase will be financed (*details to follow*)
12. To receive an update, if any, on the transfer of Blyburgate Hall and Cottage and the purchase of Blyburgate Hall Car Park and Ambulance Station
13. To review the update on council leases (*schedule attached*)
14. To confirm the date of the next meeting