



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Finance and General Purposes Committee** to be held on **Wednesday 13 February 2019 at 10:30am** in the Council Chamber of Beccles Town Hall

Committee Members: Councillors R Stubbings (Chair), N Brooks (Deputy Chair), G Birrell, E Brambley-Crawshaw (Mayor), G Elliott, J Harris, R Kathuria, A Lever, J Walmsley

Mrs Claire Boyne
Town Clerk
6 February 2019

AGENDA

1. To receive and approve apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the agenda (*requests for dispensations to be submitted to the clerk in advance*)
3. To accept for accuracy and adoption the minutes of the Finance and General Purposes Committee meeting held on Wednesday 12 December 2018 (*draft attached*)
4. To review the current S106 and Community Infrastructure Levy schedules (*schedules attached*)
5. To receive for consideration and recommendation to council the following documents for audit purposes:- (*documents attached*)
 - Review of the effectiveness of the internal audit
 - Clerk's review of the Fidelity Guarantee Insurance
 - Risk Assessments
 - Standing Orders and Financial Regulations
6. To consider the quotations received in respect of the renewal of the council's insurance policy and review the proposed insurance schedules (*quotations and schedules to follow*)
7. To consider a further invoice from Polycastle for extra works required for the installation of the new windows at Blyburgate Cottage (*invoice and details attached*)
8. To receive an update on council leases (*schedule attached*)
9. To confirm the date of the next meeting as **Wednesday 20 March 2019 at 10:00am** provided there is enough substantive business requiring attention



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk