MINUTES OF THE MEETING OF THE BECCLES FENLAND CHARITY TRUST
HELD ON TUESDAY 7 NOVEMBER 2017 IN THE COUNCIL CHAMBER OF
BECCLES TOWN HALL

Present

Councillors:  R Stubbings (Chair), E Brambley-Crawshaw (Deputy Chair), N
Brooks, Mrs S A Bubb, G Catchpole, A Downes, J Harris, Mrs M
D Haynes, R Kathuria, S Kenward, Mrs C Topping, J B
Walmsley

Secretary:  Mrs C Boyne, Town Clerk

Members of the Public:  3

1. Apologies

There were apologies for absence from Councillors G Elliott, N Elliott and
Janney.

2. To receive declarations of pecuniary and non-pecuniary interests in items
on the agenda

There were none.

3. To approve the minutes of the Beccles Fenland Charity Trust meeting
held on Tuesday 3 October 2017

RESOLVED To approve the minutes of the Beccles Fenland Charity Trust
meeting held on Tuesday 3 October 2017

4. Matters arising from the minutes

There were none.

5. To receive the draft minutes of the Finance and General Purposes
Committee meeting held on Friday 13 October 2017 and consider the
following recommendations:-

   (i) To review the first draft of the budget for 2018/19 to 2020/21 and
   consider any further changes to the budgets

   (ii) To arrange for a formal Easement Agreement to be put in place
   with the Beccles Caxton Football Club in order to protect the
   new surface of the Avenue and give the club formal legal
   access to their ground

RESOLVED To receive the draft minutes of the Finance and General
Purposes Committee meeting held on Friday 13 October 2017
(i) The clerk explained that a new section had been added to the budget regarding Beccles Quay, although running costs could vary considerably year on year depending on maintenance requirements.

**RESOLVED** To agree the first draft of the budget for 2018/19 to 2020/21

(ii) The chair reported that the Beccles Caxton Football Club currently had no legal right of access over Fenland Trust land to their pitch. The pitch was effectively land locked. It was suggested that similar agreements should also be put in place for the 2nd Beccles Scouts and the Rugby Club, due to them both also needing to access their land and property across Fen land, and specifically The Avenue.

It was suggested that use of the access should be ‘permitted’ rather than be given as a legal right.

The point was made that the agreements should include a clause that requires the organisations to rectify any damage caused to the new surface on The Avenue.

**RESOLVED** To arrange for a formal Easement Agreement to be put in place with the Beccles Caxton Football Club, 2nd Beccles Scouts and the Rugby Club in order to protect the new surface of the Avenue and give the club formal legal access to their ground

6. **To receive the draft minutes of the Assets and Environment Committee meeting held on Monday 9 October 2017 and consider the following recommendation:**

   (i) **To agree the Assets and Environment Committee’s recommended amendments to the trust’s Action Plan for 2018/19**

**RESOLVED** To receive the draft minutes of the Assets and Environment Committee meeting held on Monday 9 October 2017

(i) The chair reported that The Avenue had been removed from the list as work had commenced. The benches on the Common had been removed as these had been replaced and Beccles Quay had been added to the list.

**RESOLVED** To agree the Assets and Environment Committee’s recommended amendments to the trust’s Action Plan for 2018/19

7. **To review the trust’s Action Plan for 2018/19**

There were no further amendments to the plan and so it was

**RESOLVED** To agree the trust’s Action Plan for 2018/19
8. **To consider the request from the Beccles Golf Club to open the Club House on the Common as a café on alternate Sundays in order to serve breakfast**

There was confusion as to whether the intention was to serve breakfast or lunch.

Disappointment was expressed that the Golf Club had not consulted the trust before advertising its intentions to open as a café. Further information had been requested but had not been received. It was noted that food was already served to members of the club but that the intention was to open the clubhouse to social members every other Sunday in order to serve food. It was pointed out that the club would need to comply with Food Hygiene Standards.

There was concern expressed as to the potential for more people to drive on the common in order to use this facility. After further discussion regarding other issues, such as the cutting of the common without seeking permission first (as required by the lease), Councillor Walmsley proposed that the trust should not give permission for the Golf Clubhouse to be opened as a café on alternate Sundays but to invite the Club to a meeting to discuss the other issues currently faced by the Club. This was seconded by Councillor Harris, a vote was taken and it was therefore

**RESOLVED** To not give permission to the Beccles Golf Club to open the Club House on the Common as a café on alternate Sundays and to invite representatives from the Club to a meeting in order to consider any other issues that are currently faced by the Club.

9. **To receive the correspondence from Waveney District Council regarding the consultation relating to Civil Parking Enforcement and consider including the possible introduction of charges on the Beccles Quay Car Park**

It was reported that the trust could agree to charge on the Beccles Quay Car Park prior to the twelve month freeze on changes to Parking Regulations but would not necessarily have to implement the charges immediately.

It was proposed by Councillor Brooks that the working group that was going to be set up to deal with the Quay transfer should also investigate charging on the car park, and ascertain the cost of a company such as Waveney Norse managing the car park on behalf of the trust and a possible charging structure, all to be reported back to the December trust meeting. This was seconded by Councillor Harris, a vote was taken and it was

**RESOLVED** That the Beccles Quay Working Party is tasked with investigating options for charging to park on Beccles Quay Car Park and reports back to the December meeting.
10. **To receive the notes of the meeting with Waveney District Council regarding the transfer of Beccles Quay and to agree who will form the working party responsible for attending further meetings with Waveney District Council in order to facilitate the transfer**

The chair suggested he, the deputy chair, the chairs of the Assets and Environment Committee and the Finance and General Purposes Committee should form the Working Party. This was proposed by Councillor Harris and seconded by Councillor Walmsley and it was therefore

**RESOLVED** That the Beccles Quay Working Party will consist of the chair, deputy chair, chair of the Assets and Environment Committee and chair of the Finance and General Purposes Committee

11. **To agree an amendment to the trust's Safeguarding Policy**

An amendment was required which stated that the Safeguarding Policy covered any children or vulnerable adults using the trust's facilities.

**RESOLVED** To agree an amendment to the trust’s Safeguarding Policy

12. **To agree to submit the WREN application in respect of funding for the new Skate Park**

**RESOLVED** To agree to submit the WREN application in respect of funding for the new Skate Park

13. **To receive the Responsible Financial Officer's Report and agree the payment schedule**

**RESOLVED** To receive the Responsible Financial Officer’s Report and agree the payment schedule

14. **Any Other Business**

There was no other business.

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