



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Assets and Environment Committee** to be held on **Monday 16 January 2017 at 10.00am** in the Council Chamber of Beccles Town Hall

Claire Boyne
Town Clerk
9 January 2017

Committee members: *E Brambley-Crawshaw, Mrs S Bubb, A Downes, Mrs M Haynes, N Elliott, Mrs C Topping - Ex Officio: G Catchpole (Mayor), N Brooks, (Deputy Mayor)*

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda
3. To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting of Monday 7 November 2016 (*attached*)
4. To receive for information the minutes of the Pride in Beccles sub-committee meeting of Tuesday 13 December 2016 (*attached*) and to consider the following recommendation:-
 - To establish a gardening volunteers group to maintain and develop various areas around the town, starting with the Library and Exchange Square. The group shall be insured through Beccles Town Council
5. To provide input into the Neighbourhood Plan by identifying the following:-
 - Areas that need to be protected
 - Areas that could be used as open spaces
 - Areas that could be developed



Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk

6. To agree the 'sign adopters' that will be responsible for the new Vehicle Activated Signs
7. To identify projects that will be eligible for funding from both Community Infrastructure Levy and S106 contributions (*recommendation from the Finance and General Purposes committee – attached*)
8. To receive the correspondence from the Beccles Allotments and Gardens Association regarding the keeping of chickens and the condition of the Common Lane car park (*correspondence attached*)
9. To consider the operation and opening of the Beccles Bell Tower for 2017
10. To consider any maintenance issues regarding Waveney Meadow
11. To receive an update on the purchase of a utility vehicle
12. To review the council's action plan (*attached*)
13. To review the committee's project list (*attached*)
14. Date of next meeting to be confirmed
15. **Admission to meetings - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matters**
16. To receive an update on the costs of the installation of a pedestrian footbridge to allow access to the Napier Terrace Allotment.