



# BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ  
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You are summoned to a meeting of the **Assets and Environment Committee** to be held on **Monday 13 March 2017 at 10.00am** in the Council Chamber of Beccles Town Hall

Claire Boyne  
Town Clerk  
6 March 2017

**Committee members:** *E Brambley-Crawshaw (Deputy Chair), N Brooks (Deputy Mayor), Mrs S Bubb, G Catchpole (Chair and Mayor), A Downes, N Elliott, Mrs M Haynes, J Janney, Mrs C Topping*

## AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda
3. To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on 16 January 2017 (*attached*)
4. To receive for information the minutes of the Pride in Beccles sub-committee meeting of Tuesday 24 January 2017 (*attached*)
5. To receive for information the notes of the Bell Tower Working Party meetings held on Wednesday 25 January 2017, Wednesday 8 February 2017 and Wednesday 1 March 2017 (*attached*)
6. To consider input into the Beccles and Surrounding Areas Neighbourhood Plan
7. To follow up the site meeting regarding Waveney Meadow and consider any immediate maintenance issues



Mrs Claire Boyne ~ Town Clerk  
Mr Charlie Middleton ~ Deputy Town Clerk

8. To receive further information from the chair regarding the running costs of a utility vehicle (*insurance quotation attached*)
9. To consider new locations for CCTV cameras (*correspondence from Suffolk Police attached*)
10. To review the job description and remit of 'Mr Tidy' (*job description and Norse cleaning schedule attached*)
11. To review the council's Action Plan (*attached*)
12. To review the committee's Project List (*attached*)
13. Date of next meeting to be confirmed