

**Minutes of a Meeting of the Assets and Environment Committee held on Monday 13 November 2017 at 11:00am in the Council Chamber of Beccles Town Hall**

**PRESENT:** Mrs C A Toppling (Chair)  
Mrs S A Bubb  
E Brambley-Crawshaw (Ex-Officio)  
G Catchpole (Deputy Chair)  
N Elliott  
Mrs M D Haynes  
J Janney  
R Stubbings (Ex-Officio)

**IN ATTENDANCE:** Mrs C Boyne, Town Clerk

**MEMBERS OF PUBLIC: 2**

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

There were none.

**2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**

There were none.

**3. TO RECEIVE FOR ACCURACY AND ADOPTION THE MINUTES OF THE ASSETS AND ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 9 OCTOBER 2017**

**RESOLVED** To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on Monday 9 October 2017

**4. TO RECEIVE A REQUEST FROM THE BECCLES MEN'S SHED TO OCCUPY THE FORMER AMBULANCE STATION AT BLYBURGATE**

The chair reported that the group currently met at the Library and had made a request for some second hand equipment. They were looking for a more suitable, permanent base. Carpetbound occupied the biggest room in the station and that would be the most appropriate room for the Men's Shed. There were two other smaller storage rooms and a meeting room, none of which would be appropriate.

The point was made that Carpetbound found the room very helpful for their business and it would be unfair to terminate their occupation and there was general agreement with this.

There was a suggestion that an approach could be made to the Allotment Association regarding renting the Allotment Store to the group. Councillor N Elliott agreed to follow this up with the Association. All present agreed to try and find a suitable premises for the Men's Shed.

**RESOLVED** To regretfully decline the Men's Shed's request to occupy the former Ambulance Station given that it is already in use, but to fully support the group with its attempts to find a permanent, suitable base.

**5. TO CONSIDER APPLYING FOR A LICENCE TO SELL ALCOHOL ON BECCLES MARKET**

The clerk explained that a request had been received from two stalls on the market regarding the council obtaining a licence to allow traders to sell alcohol on the market. A personal alcohol licence would also need to be held, and one of the stall holders already had this and was happy to act as the official personal alcohol licence holder for the market. The cost to apply for the licence was £100 plus advertising fees, plus an ongoing annual cost of £70.

It was generally agreed that if council was to go ahead, the holder of the personal alcohol licence should be either the clerk or the deputy clerk. However, the committee felt there was little merit in applying for an alcohol licence for the market as only a couple of the stalls would benefit, and probably only in a small way.

**RESOLVED** That council does not apply for a licence to sell alcohol on Beccles Market

**6. TO REVIEW PROGRESS ON THE COUNCIL'S ACTION PLAN FOR 2017**

The chair reported that the Youth Champions had successfully secured funding for a youth magazine.

It was agreed to defer this item to the next meeting as the Action Plan had since been amended by full council.

**7. TO REVIEW PROGRESS ON THE COMMITTEE'S PROJECT LIST**

The clerk was asked to amend the list to reflect that Vehicle Activated Sign locations had been submitted to Dynniq and not Suffolk County Council.

**8. TO CONSIDER THE PRINCIPLE OF CHARGING FOR PARKING ON THE WAVENEY MEADOW CAR PARK**

The chair reported that there would be another consultation held by Waveney District Council (WDC) in November and then from April 2017 for one year there would be a freeze on any changes to parking.

There was a question as to if the council decided to use a private company to run the car park rather than WDC or Waveney Norse, would the freeze still apply? It was clarified that as the car park was private land, there would be no freeze if the council chose not to use the services of WDC/Waveney Norse.

*CAF*

There was discussion regarding whether the car park could be extended to generate more income from charging but it was noted that this could be unpopular with some.

The clerk suggested that a proper business case should be drawn up based on the cost of managing a Pay & Display car park and the likely revenue received. More detail would need to be considered such as the predicted usage of the car park and charging structure.

Councillor Catchpole was asked to ascertain how much Waveney Norse would charge to manage the car park as a Pay & Display and if the council did decide to implement charging, could this be included in the Civil Parking Enforcement Order but not necessarily implemented immediately.

It was agreed to defer the matter to the next meeting when further information would be available.

**9. TO CONFIRM THE DATE OF THE NEXT MEETING AS MONDAY 11 DECEMBER 2017**

The date of the next meeting was confirmed as Monday 11 December 2017 at 11:00am.

GA 10/11/17  
11/12/17