

**Minutes of a Meeting of the Assets and Environment Committee held on Monday 12 March 2018 at 11:00am in the Council Chamber of Beccles Town Hall**

**PRESENT:** Mrs C A Topping (Chair)  
Mrs S A Bubb  
E Brambley-Crawshaw (Ex-Officio)  
A Downes  
N Elliott  
M Haynes  
J Janney  
R Stubbings (Ex-Officio)

**IN ATTENDANCE:** Mrs C Boyne, Town Clerk

**MEMBERS OF PUBLIC:** 0

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

There was an apology for absence from Councillor Catchpole.

**2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**

There were none.

**3. TO RECEIVE FOR ACCURACY AND ADOPTION THE MINUTES OF THE ASSETS AND ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 12 FEBRUARY 2018**

**RESOLVED** To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on Monday 12 February 2018

**4. TO REVIEW THE OPERATION OF BLYBURGATE HALL SINCE THE RESIGNATION OF THE CARETAKERS**

The clerk explained that the new electronic lock for the Hall had been installed and was working well. Each group had been issued its own code and an app could be used to monitor who was operating the lock and at what times. A key safe had been installed on the Ambulance Station wall. The clerk, deputy clerk and mayor were thanked for their help with unlocking and locking the hall whilst waiting for the new lock to be installed.

The next Operational Group meeting was being held tomorrow, but no complaints had been received to date regarding the current cleaning arrangements. Mr Tidy seemed to be very happy with his extra duties. One of the hall volunteers had also commented on how well Mr Tidy was keeping the

hall clean. The only issues may arise at the weekends as the hall is not cleaned again until Monday morning.

There was a question as to whether deposits were being taken for party bookings, but at the moment the clerk was monitoring the situation and would introduce a deposit system if required.

There was also a question regarding chairs being put out for certain groups. The clerk explained that this had been addressed, but would check with the Flower Club to ensure they were being accommodated.

**RESOLVED** To continue with the current arrangement for the operation of the Blyburgate Hall of 'Mr Tidy' working an extra hour, five days per week

**2. TO RECEIVE AN UPDATE FROM COUNCILLOR BRAMBLEY-CRAWSHAW REGARDING PLAY EQUIPMENT AT WAVENEY MEADOW**

Councillor Brambley-Crawshaw reported that she had met with Kompan on site. It would not be cost effective to install one piece of equipment at a time. It would cost between £8k and £10k to renew with similar equipment to what was already there. It would be guaranteed for between 10 and 30 years. The tunnel was only 6 years old and could be repaired. The play surface would require replacement. Kompan would be happy to draw up a plan and talk at a committee meeting if required. A second quotation was also being sought.

The user age group of the play area was discussed and it was agreed that the equipment should continue to be aimed at toddlers and that Councillor Brambley-Crawshaw engages with local mother and toddler groups to ascertain what type of equipment they would like to see installed at the park.

**RESOLVED** For Councillor Brambley-Crawshaw to continue with investigations for new play equipment at Waveney Meadow and to engage with local mother and toddler groups regarding their ideas for suitable play equipment

**3. TO REVIEW THE S106 CONTRIBUTIONS AND AGREE ON THE SPENDING OF THE OUTSTANDING AMOUNTS**

At the last council meeting it had been agreed that outstanding contributions would be allocated to the Napier Terrace project for an engineer's design for a bridge. The clerk reported that the quotation for the work was actually lower than the total amount outstanding, but that the balance did not need to be spent until August and so could be reallocated to the Skate Park project.

There was discussion regarding the Clowes Mural at Tesco and it was agreed to ask the deputy clerk to contact Tesco regarding maintenance of the Mural.

**4. TO REVIEW PROGRESS ON THE COMMITTEE'S PROJECT LIST**

**Hand Held Speed Gun** – Councillor Brambley-Crawshaw reported that there were not many sites in Beccles that met all of the requirements for using Speed Guns. Working with Worlingham Parish Council would help as Ellough Road, Lowestoft Road and Coney Hill all straddled the two parish boundaries and had possible suitable sites. It was agreed that Councillor Brambley-Crawshaw would approach Worlingham Parish Council regarding recruiting volunteers. A cheaper version of the gun (police approved) than that which had been approved by council was available.

**4. TO CONFIRM THE DATE OF THE NEXT MEETING AS MONDAY 8 APRIL 2018**

The date of the next meeting was confirmed as Monday 8 April 2018 at 11:00am.

**5. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTER**

**RESOLVED** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matter

*GAS Training*