

Minutes of a Meeting of the Assets and Environment Committee held on Monday 11 December 2017 at 11:00am In the Council Chamber of Beccles Town Hall

PRESENT: Mrs C A Topping (Chair)
Mrs S A Bubb
E Brambley-Crawshaw (Ex-Officio)
N Elliott
Mrs M D Haynes
J Janney
R Stubbings (Ex-Officio)

IN ATTENDANCE: Mrs C Boyne, Town Clerk

MEMBERS OF PUBLIC: 0

1. TO RECEIVE APOLOGIES FOR ABSENCE

There was an apology for absence from Councillor Catchpole.

2. TO RECEIVE DECLARATIONS OF INTEREST OR ANY REQUESTS FOR THE GRANTING OF DISPENSATIONS IN RELATION TO ANY DISCLOSABLE PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were none.

3. TO RECEIVE FOR ACCURACY AND ADOPTION THE MINUTES OF THE ASSETS AND ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 13 NOVEMBER 2017

RESOLVED To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on Monday 13 November 2017

4. TO RECEIVE THE MINUTES FROM THE PRIDE IN BECCLES SUB-COMMITTEE MEETING HELD ON WEDNESDAY 8 NOVEMBER 2017

RESOLVED To receive the minutes from the Pride in Beccles Sub-Committee meeting held on Wednesday 8 November 2017

5. TO RECEIVE THE MINUTES OF THE BLYBURGATE HALL OPERATIONAL GROUP MEETING HELD ON THURSDAY 30 NOVEMBER 2017 AND CONSIDER THE FOLLOWING RECOMMENDATION:-

PROPOSAL *To increase the hire charges for weekly groups at Blyburgate Hall from £22 to £25 per session*

It was noted that the increase would bring the charges in line with other halls in the town. It was agreed that the charge should be standardised across all of the groups and that it still offered good value for money.

RECOMMENDATION TO COUNCIL

To increase the hire charges for weekly groups at Blyburgate Hall from £22 to £25 per session

CAF

There had been a request from the St John Fellowship to be allowed to meet free of charge once a month. St John had not charged the Fellowship for the use of the hall as it had raised funds to pay for certain facilities in the hall and its members assisted with the running of the hall on a voluntary basis. Members agreed that the free use of the hall once a month should continue and be reviewed in six months' time.

RESOLVED To allow the St John Fellowship to use the Blyburgate Hall once a month free of charge and this to be reviewed in six months

6. TO CONSIDER SIGNAGE FOR WAVENEY MEADOW

It was agreed that it would be preferable to keep the signage to a minimum rather than having a long list of rules and so the wording on the sign would be

Beccles Town Council

Please look after this amenity and report any issues to 01502
712109

It was suggested that information regarding flora, fauna and wildlife could be included on the sign and this should be looked at in more detail by the Pride in Beccles Sub-Committee.

RESOLVED AND RECOMMENDATION TO THE PRIDE IN BECCLES SUB-COMMITTEE

To agree to install a new management sign on Waveney Meadow and for the Pride in Beccles Sub-Committee to investigate adding information regarding flora, fauna and wildlife in the area

7. TO REVIEW PROGRESS ON THE COUNCIL'S ACTION PLAN FOR 2017

Development of Neighbourhood Plan - Input would be required from the committee once the second round of consultation begins, which is imminent.

Interaction with Youth – Funding had been secured for a magazine for young people. Rev Rich Henderson had engaged Pastors to communicate with young people. There was discussion regarding providing a youth club for young people to attend in the evening. The Blyburgate Hall Ambulance Station was suggested as a possible venue if funding could be found for a paid Youth Worker. The club could meet monthly. It was agreed to pass this to the Blyburgate Hall Operational Group for further investigation.

Impact of Southern Relief Road and 20mph Schemes – Councillor Brambley-Crawshaw and Mark Bee were working together on this and would be monitoring the usage of every road over the coming months.

Facilities for bus and coach parking – The clerk was asked to write to Roys again to ascertain whether they would agree to Roys' Car Park being used by coaches for day trips. The Quay car park was also discussed but it was agreed that access was not ideal for coaches.

Napier Terrace Footbridge – Councillors Topping and N and G Elliott had held a site meeting and Councillor G Elliott was currently obtaining quotations and an engineer's assessment. There was no obvious sign of encroachment but some equipment was being stored on the land from one of the gardens that backs on to the land. A community orchard for the area was discussed and also the use of the area by the Men's Shed and it was suggested that Southwold Town Councillor Mike Ladd be approached as he had helped with setting up a community orchard in Southwold

CCTV – Councillor Stubbings asked that an item is included on the next agenda regarding a mobile CCTV camera which could be used at the Common but also in other problem areas around the town. The cost would be around £250 plus posts if required. It was agreed that the CCTV signage around the town should be replaced and increased.

Waveney Meadow – Complaints had been received regarding flooding in this area and Waveney District Council (WDC) was currently addressing this. The sluice required repair at the corner of Waveney meadow and the ditches required dredging. Councillor Brambley-Crawshaw had been looking into play equipment for the Meadow and asked that this be included on the next agenda.

Complaints had been received regarding the possibility of charging on the car park as it was the only free car park in the area. There was discussion regarding the principle of charging for parking at Waveney Meadow and there was concern that it may not be cost effective. It was suggested that it could be used as a community car park for special events and that fees could be collected by volunteers manning the car park.

8. TO REVIEW PROGRESS ON THE COMMITTEE'S PROJECT LIST

Vehicle Activated Signs – Data had now been downloaded from two of the signs. There had been requests for posts on Ballygate, Blyburgate and Ingate.

Hand Held Speed Gun – Councillor Brambley-Crawshaw had arranged a meeting with a group that had expressed an interest in helping with the hand held speed gun. She would report back progress at the next meeting.

9. TO CONFIRM THE DATE OF THE NEXT MEETING AS MONDAY 8 JANUARY 2018 AT 11:00AM

It was agreed to change the date of the next meeting to Monday 15 January 2018 at 11:00am.

10. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTER

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