



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
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You are summoned to a meeting of the **Assets and Environment Committee** to be held on **Monday 13 August 2018 at 11.00am** in the Council Chamber of Town Hall

Claire Boyne
Town Clerk
6 August 2018

Committee members: Mrs C Topping (Chair), G Catchpole (Deputy Chair), E Brambley-Crawshaw, Mrs S Bubb, A Downes, N Elliott, Mrs M Haynes, J Janney, R Stubbings,

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda
3. To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on Monday 9 July 2018 (*attached*)
4. To receive the draft minutes of the Pride in Beccles sub-committee meeting held on Tuesday 17 July 2018 (*draft minutes to follow*)
5. To receive the draft notes of the Blyburgate Hall Operational Group meeting held on Tuesday 10 July 2018 and consider the following recommendations:- (*notes and background papers attached*)
 - (i) To consider the quotations for the replacement of the lights in the Blyburgate Hall with dimmable LED's
 - (ii) To carry out redecoration to the downstairs toilet of Blyburgate Hall
 - (iii) To progress with the fencing off of the Cottage Garden so that the hall has a garden area that can be used for event
6. To consider the request from the Beccles Men's Shed for assistance with finding accommodation for the group (*correspondence attached*)
7. To receive a quotation for the installation of a hot water heater for the wash basin in the Town Hall next to the Mayor's Parlour (*quotation attached*)



Mrs Claire Boyne~Town Clerk
Mr Charlie Middleton~Deputy Town Clerk/Facilities Manager

8. To consider, and respond if appropriate, to the statement from the Archives Service that the option of a strong room facility in Lowestoft will not be included in the upcoming consultation document (*correspondence attached*)
9. To consider adopting guidelines for filming and the use of Drones in Beccles (*background information attached*)
10. To review progress on the committee's project list (*attached*)
11. To confirm the date of the next meeting as **Monday 10 September 2018**