



# BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ  
TEL 01502 712109 ~ FAX 01502 716166  
admin@beccles.info  
www.beccles.info

You are summoned to a meeting of the **Assets and Environment Committee** to be held on **Monday 11 December 2017 at 11.00am** in the Council Chamber of Town Hall

Claire Boyne  
Town Clerk  
5 December 2017

**Committee members:** Mrs C Topping (Chair), G Catchpole (Deputy Chair), E Brambley-Crawshaw, Mrs S Bubb, A Downes, N Elliott, Mrs M Haynes, J Janney, R Stubbings,

## AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest or any requests for the granting of dispensations in relation to any Disclosable Pecuniary Interests in items on the Agenda
3. To receive for accuracy and adoption the minutes of the Assets and Environment Committee meeting held on Monday 13 November 2017 (*attached*)
4. To receive the minutes from the Pride in Beccles Sub-Committee meeting held on Wednesday 8 November 2017 (*minutes attached*)
5. To receive the minutes of the Blyburgate Hall Operational Group meeting held on Thursday 30 November 2017 and consider the following recommendation:- (*minutes attached*)  
**PROPOSAL** To increase the hire charges for weekly groups at Blyburgate Hall from £22 to £25 per session
6. To consider signage for Waveney Meadow (*photos attached of Beccles Common sign*)
7. To review progress on the council's Action Plan for 2017 (*attached*)
8. To review progress on the committee's Project List (*attached*)
9. To confirm the date of the next meeting as Monday 8 January 2018 at 11:00am



Mrs Claire Boyne ~ Town Clerk  
Mr Charlie Middleton ~ Deputy Town Clerk

10. **Admission to meetings - pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 It is proposed that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining matter**
11. To receive a quotation in respect of the installation of steps and a boardwalk at Waveney Meadow (*quotation attached*)